

**PROFESSIONAL READING ASSIGNMENT  
Grading Rubric**

Name:	Title of Article:	
Magazine	Newspaper	
Area of Evaluation	Possible Points	Earned Points
Article is business or computer related.	5	
Title of article; magazine or newspaper name; date; and page numbers are included.	5	
Sample template is followed. Proper grammar, punctuation, spelling, etc. are used.	5	
Article is keyed and is at least one page in length with 12-point font or less.	5	
Summary reflects comprehension and understanding of the article.	5	
<b>TOTAL POINTS</b>	<b>25</b>	

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